



# Job Opportunity

## Management Accountant

TBL17- 04

TBL International – bringing people and experiences together. The origins of the umbrella organisation TBL International are very much based in culture and heritage, having become the very successful commercial operators of Titanic Belfast, the city's £96 million tourism investment project which celebrates the feat of marine engineering that was the building of the RMS Titanic, whilst commemorating the tragedy that befell its sinking.

Opening in April 2012 it has welcomed over three million visitors through its doors in that period with the vast majority coming from outside N. Ireland. However, the company now operates four attractions in total, three in Belfast, Titanic Belfast being the signature operation, with the addition of SS Nomadic, the last White Star Line vessel in existence, the Titanic Exhibition Centre, a 6000 sq metres exhibition space for trade fairs, public exhibitions and sports events and lastly, the British Music Experience in Liverpool, the national museum of popular music opening in March 2017 in the old Cunard headquarters building in the city.

### General Purpose:

The Management Accountant will prepare, develop and analyse financial information which will be crucial in informing TBL International to make well-informed decisions ensuring future stability, profitability and growth of all its operations.

**Contract:** Permanent Fulltime

**Hours:** 40 per working week (Mon – Fri 9.00am – 5.30pm)

**LOCATION:** Titanic Belfast

**Reporting to:** Financial Controller

**Employer:** TBL International Limited



### **Main Job Tasks and Responsibilities:**

- Produce financial statements including profit and loss accounts, budgets, cash flows, monthly management accounts, variance analysis and commentaries
- Assist in the production of the annual budget and periodic forecasting
- Provide management reporting for decision-making, including project appraisal, evaluation and post-implementation analysis
- Ongoing review of cash flow and production of forecasts
- Produce annual statutory accounts in management accounts format
- Calculation, presentation and payment of VAT
- Manage capital expenditure
- Report on company assets and liabilities including balance sheet account reconciliations
- Ensure compliance with all financial regulations
- Carry out continuous reviews of working accounting practices and processes to ensure efficient and cost effective operations

***The above reflects the main elements associated with this position. It is not intended to be exclusive or exhaustive.***

### **Essential Criteria:**

The successful candidate will be a Qualified Accountant, with:

1. At least 1 years post qualified experience in an accountant role, ideally gained within a fast paced commercial environment, preferably the retail, hospitality or tourism sector.
2. Strong financial systems experience is essential, with technical accounting expertise and a clear demonstrable competence in the design and use of spreadsheet and advanced Microsoft office skills.
3. A high level of interpersonal and negotiating skills with the ability to communicate effectively

***NB: Titanic Belfast reserve the right to enhance the criteria to assist in shortlisting.***

### **Key Competencies:**

1. High level of attention to detail and accuracy
2. Efficiency and time management
3. Ability to commission, deploy and monitor effectiveness
4. Commercial judgment and problem-solving



Closing date for receipt of applications is **9am on Monday 24<sup>th</sup> April 2017**. Applications will only be accepted via company application forms. Applications received after the closing date and time will not be considered. If you wish to apply for the position, please contact us via **careers@titanicbelfast.com** and we will send an application pack out to you, the last date for requesting application packs is

**Please note for applicants successful at the shortlisting stage the following date will apply:**

- **Individual Interview and Assessment – Tuesday 2<sup>nd</sup> May 2017**

***TBL International Limited is an Equal Opportunities Employer***