



Job Opportunity

Beverage and Events Manager

TB17-39

CONTRACT:	Full time / Permanent
WORKING HOURS:	Average 40 hours per week (annualised hours basis)
LOCATION:	Titanic Belfast
REPORTING TO:	Head of Hospitality

General Purpose:

The key role of the Beverage and Events Manager is to deliver all events to a 5 star standard ensuring our clients expectations are not only met but exceeded. Reporting to the Senior C&B Manager, this role plays a significant part of the Beverage operational team. This role demands an eye for detail, individual flair and organisational skills to plan and successfully deliver a wide scope of events. This is a hugely exciting opportunity to join our team and to be part of the World's Leading Tourist Attraction of the Year 2016.

Main Job Tasks and Responsibilities:

- Liaison with heads of department across the business areas to ensure delivery of service excellence
- Demonstrating high levels of charisma to foster excellent relationships with Crew, clients, hosts and VIPs.
- Take responsibility for ordering Beverage stock and control management.
- Managing beverage margins and GP's.
- Establish successful working relationships with external beverage suppliers.
- Develop wine lists appropriate for clientele.
- Managing conferences and events, planning as appropriate in advance and ensuring they are delivered to 5-star standards of customer service
- Knowledge of food and beverage operations, wine list planning, product presentation and Bar and Banqueting operations.
- Co-ordination of all requirements for the events for team members and the client structure
- Assist in the Management of efficiencies and payroll to ensure these are in line with business levels and budgetary expectations, making adjustments and taking action where necessary
- Ensure that all beverage areas are kept and maintained to a high standard and any issues related to Maintenance or Housekeeping are dealt with following the appropriate channels
- Attend all meetings, events and training courses as required.
- Ensure that efficient and effective communication is upheld within the overall Hospitality Department at Titanic Belfast and with the wider business.
- Assist in the preparation of training schedules and to participate within the department training and development activities



- To assist the Senior C&B Manager as required
- Any other duties as delegated by the Senior C&B Manager or any other person designated in their absence

The above reflects the main elements associated with this position. It is not intended to be exclusive or exhaustive.

Essential Criteria:

- 2 years' beverage experience at Management / supervisory level within venue or hotel hospitality management
- Sound knowledge of beverage banqueting products
- Be confident and creative, have passion, enthusiasm and drive.
- Be flexible and knowledgeable with strong leadership skills and experience in managing a team.
- A good knowledge of food and beverage, health and safety is required.
- You must be organised, an excellent communicator, and hands-on with excellent attention to detail.
- Professional and detail conscious approach
- Experience of stock management with agreed budgets.
- A proven track record in the following:
 - Experience in all aspects of the delivery of events to include, gala dinners, conferences and award ceremonies.
 - Effective client relationship management.
 - A passion for service excellence

Desirable Criteria:

- A knowledge of the operation of standard AV services associated with conference delivery

NB: Titanic Belfast reserve the right to enhance the criteria to assist in shortlisting.

Core Competencies

- Ability to lead a team in a highly-pressurised environment
 - Highly motivated
 - Strong communication and presentation skills
 - Customer engagement and management of client relationships
 - High levels of attention to detail and intrinsic quality
 - Effective decision-making skills
 - Ability to provide complex and professional feedback
-
-



Closing date for receipt of applications is **9am on Friday 25th August 2017**. Applications will only be accepted via company application forms. Applications received after the closing date and time will not be considered. If you wish to apply for the position please contact us via careers@tblinternational.com and we will send an application pack out to you, the last date for requesting application packs is **Thursday 24th August 2017 at 3pm.**

Please note for applicants successful at the shortlisting stage and each stage thereafter the following dates will apply:

- Individual Interviews – Wednesday 30th August 2017

Titanic Belfast Hospitality Open day

Titanic Belfast Hospitality department would like to extend an invitation to all prospective applicants to attend our onsite open day being held on Tuesday 22nd August 2017. Visit us anytime between 12:00 to 18:00 for an opportunity to speak to the team, find out more about this role and experience what Titanic Belfast has to offer.

Titanic Belfast Limited is an Equal Opportunities Employer.
